



# **BOARDS & COMMISSIONS**

as of  
**FEBRUARY 2021**

# 4TH JUDICIAL CORRECTION ADVISORY BOARD

LEGAL AUTHORITY: KSA 75-5297

2-year term

City staff contact: Richard U. Nienstedt, City Manager  
[rnienstedt@ottawaks.gov](mailto:rnienstedt@ottawaks.gov); 785-229-3637

**FUNCTION:** The role of the 4th Judicial Correction Advisory Board is to review policies of the Department of Correction, particularly the Judicial Section, to oversee and advise on their operation and performance.

**MEETING:** Quarterly

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Crystal Anderson	2012	2014, 2016, 2018, 2020	2022

# ACCESSIBILITY ADVISORY BOARD

**LEGAL AUTHORITY: City of Ottawa Ordinance No. 3835-13**

3-year term, no residency requirement  
(Charter Board 1, 2, and 3-year terms)

City staff contact: Wynndee Lee, ADA Coordinator  
[wlee@ottawaks.gov](mailto:wlee@ottawaks.gov); 785-229-3635

**FUNCTION:** The role of the Accessibility Advisory Board is to advise and make recommendations to the City Commission on matters of accessibility in City buildings, properties and/or green spaces; to provide technical assistance to the City on matters related to the disabled population, to serve as advocates for citizens with disabilities; and to serve as a resource on policy and/or procedures for members of the City Commission and for City staff.

**MEETING:** Quarterly

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Amy Ballinger	2019	n/a	2022
Lori Ann Bean	2020	n/a	2023
Kaci Brady	2015	2018	2021
John Fritts	2019	n/a	2022
Patrick Gardner	2020	n/a	2023
Marsha Hermreck	2017	2020	2023
Joshua Robinson	2018	n/a	2021
Kyle Trendel	2013	2016, 2019	2022
Ruthanne Wasko	2015	2018	2021

# AIRPORT ADVISORY BOARD

LEGAL AUTHORITY: City of Ottawa Ordinance No. 3776-11

3-year terms, 2 consecutive terms

City staff contact: Michael Haeffele, Public Works Director  
[mhaeffele@ottawaks.gov](mailto:mhaeffele@ottawaks.gov); 785-229-3630

**FUNCTION:** The role of the Airport Advisory Board is to promote general and commercial aviation activities and interests in Ottawa; to effectively communicate the policies of the City to the aviation community, and to communicate information and advice from the Ottawa community and the aviation community to the City Commission; to seek means of more fully utilizing and improving aviation facilities in Ottawa; and to aid the City and users of the aviation facilities in Ottawa in obtaining and improving services subject to approval by the Governing Body.

**MEETING:** Monthly

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Robert Bowers	2016	2019	2022
Open (will fill Daryl Flager's unexpired term to 2023)			2023
Andrew Humm (Appt 2020 to fill Jen Sharp's Unexpired term to 2022)	2020	n/a	2023
Chris Marshall	2019	n/a	2022
Milton Scott	2016	2019	2022
Sara Caylor (Commission Rep)	n/a	n/a	n/a
Curt Watson	2017	2020	2023

# **BAND BOARD**

**LEGAL AUTHORITY: None**

3-year term

City staff contact: Richard U. Nienstedt, City Manager  
[rnienstedt@ottawaks.gov](mailto:rnienstedt@ottawaks.gov); 785-229-3637

**FUNCTION:** Plans and coordinates the activities of the City Band in conjunction with and on behalf of the City of Ottawa.

**MEETING:** Conducted as needed, but no less than twice a year

<b><u>Board Member</u></b>	<b><u>Appointed</u></b>	<b><u>Reappointed</u></b>	<b><u>Term Expires</u></b>
Steve Baker		2012	
Dan Doolittle		2012	
Murle Mordy	2009	2012	
Mark Paquette	2013		
Tom Shrimplin		2012	

# **BOARD OF ZONING APPEALS**

**LEGAL AUTHORITY: KSA 12-701, City of Ottawa Code 1982, 5-401**

3-year term, 2 consecutive terms  
3 Members within the City Limits,  
2 members outside the City limits but within 3 miles  
Board was increased from 3 to 5 in response to the Interlocal Agreement

City staff contact: Wynndee Lee, Community Development Director  
[wlee@ottawaks.gov](mailto:wlee@ottawaks.gov); 785-229-3620

**FUNCTION:** The role of the Board of Zoning Appeals is to hear appeals or requests for yard variances relating to zoning ordinances.

**MEETING:** As called

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Steven Anderson	2018	n/a	2021
Lucinda Cox	2019	n/a	2022
Donielle Dodson (Planning Commission Member)	n/a	n/a	n/a
Justin Paddock	2019	n/a	2022

# CONSTRUCTION BOARD OF APPEALS

LEGAL AUTHORITY: KSA 12-1503,  
City of Ottawa Code 1982, 6-202, Adoption of Uniform Plumbing Code

4-year terms, 2 consecutive terms  
No residency requirement, must work in the City of Ottawa

City staff contacts:

Terry Elmer, Chief Building Official [telmer@ottawaks.gov](mailto:telmer@ottawaks.gov)  
Melanie LaMar, Permit Technician, [mlamar@ottawaks.gov](mailto:mlamar@ottawaks.gov)  
785-229-3620

**FUNCTION:** The role of the Construction Board of Appeals is to hear appeals or requests related to building codes.

**MEETING:** As called

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Gregg Colbern	2017	n/a	2021
Brandon Livingston	2016	2020	2024
John Marconette	2019	n/a	2023
Brian North	2019	n/a	2023
Joseph Thomas	2019	n/a	2023
David Wooge	2015	2019	2023
OPEN (will fill unexpired term of Josh Walker to 2023)	n/a	n/a	n/a

# **KMEA BOARD of DIRECTORS (Ottawa Representatives)**

**LEGAL AUTHORITY: KSA 12-885 et seq**

City staff contact: Richard U. Nienstedt, City Manager

[rnienstedt@ottawaks.gov](mailto:rnienstedt@ottawaks.gov); 785-229-3637

**FUNCTION:** The role of the KMEA Board of Directors is to establish policy guidelines, plan for future electric needs, provide representation in various capacities, review and promulgate rules and regulations for municipal electric utilities and protect the interests of its member entities.

<b><u>Board Member</u></b>	<b><u>Appointed</u></b>	<b><u>Reappointed</u></b>	<b><u>Term Expires</u></b>
Sara Caylor	2017	2021	2023
Jeff Oleson (alternate)	2008	n/a	n/a
Dennis Tharp	2015	2020	2022



# LIBRARY BOARD

**LEGAL AUTHORITY: KSA 12-1222, City of Ottawa Municipal Code Chapter 5, Article III**

4-year term, 2 consecutive terms

City Residency Requirement

City staff contact: Richard U. Nienstedt, City Manager

[rnienstedt@ottawaks.gov](mailto:rnienstedt@ottawaks.gov); 785-229-3637

**FUNCTION:** The role of the Library Board is to establish policy, rules and regulations for the operation of the Library; to determine the purposes of the Library and secure funds to carry on the Library's programming; to provide representation in various capacities; to assist with the preparation of the annual budget and know the programs and needs of the Library in relation to the community.

**MEETING:** Monthly

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Sharon Geiss (appt 2019 to fill unexpired Term of Brian Schmidt to 2022)	2019	n/a	2022
Deborah Henningsen	2017	n/a	2021
Jody Lancaster	2019	n/a	2023
Linda Normile	2020	n/a	2024
Tom Shrimplin (appt 2018 to fill unexpired Term of Diane Caryl to 2021)	2018	n/a	2021
David Tyler	2014	2018	2022
Tom Weigand (Commission Rep)	n/a	n/a	n/a

# OTTAWA MEMORIAL AUDITORIUM ADVISORY BOARD

**LEGAL AUTHORITY:** City of Ottawa Ordinance No. 3864-14

3-year terms, 2 consecutive terms

City staff contact: Michelle Stegman, Human Resources Director

[mstegman@ottawaks.gov](mailto:mstegman@ottawaks.gov); 785-229-3630

**FUNCTION:** The role of the Ottawa Municipal Auditorium Advisory Board is to advise the Auditorium Manager of groups which might be interested in using the auditorium; advise the Auditorium Manager of what additional information and data should be gathered so as to attract conventions, touring companies, and other groups to use the auditorium; advise the Auditorium Manager of additional attractions or events which might increase the utilization of the auditorium; assist the Auditorium Manager in promoting the use of the auditorium; direct all inquiries from persons or groups desiring to use the auditorium to the Auditorium Manager; make reports to the Governing Body concerning the auditorium activities at least twice yearly; and make recommendations concerning the annual budget, including capital improvements to the Governing Body.

**MEETING:** Monthly

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Joy Beatty	2020	n/a	2023
Blake Jorgensen (Commission Ex-Officio)	n/a	n/a	n/a
Jenny Obrecht	2015	2018	2021
Matthew Parenti	2020	n/a	2023
Kris Ramcharan	2018	n/a	2021
Nicole Smith	2019	n/a	2022
Sara Stauffer	2019	n/a	2022
Tim Van Leiden	2018	n/a	2021

# OTTAWA RECREATION COMMISSION

LEGAL AUTHORITY: KSA 12-1901 et seq

4-year term  
City Residency Requirement

City staff contact: Richard U. Nienstedt, City Manager  
[rnienstedt@ottawaks.gov](mailto:rnienstedt@ottawaks.gov); 785-229-3637

**FUNCTION:** The role of the Ottawa Recreation Commission is to improve and maintain the mental and physical health, happiness and well-being of the citizens of the Ottawa community, which includes the Ottawa Unified School District 290 taxing district, through a well-planned program of organized constructive recreational activities.

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Richard Burgoon (City representative)	2013	2017	2021
Casey Chapman (At-large representative)	2018	n/a	2022
Ashley Gillespie (USD 290 representative Filling unexpired term of Crystal Anderson to 2022)	2020	n/a	2022
Matt Schurman (USD 290 representative)	2020	n/a	2024
Scott Vink (City representative)	2020	n/a	2024

# PLANNING COMMISSION

**LEGAL AUTHORITY: KSA 12-701, City of Ottawa Code, 1982, 5-401**

3-year term, 2 consecutive terms  
City Residency Requirement for five positions,  
6<sup>th</sup> and 7<sup>th</sup> positions must live outside City limits, but within 3 miles \*

City staff contact: Wynndee Lee, Community Development Director  
[wlee@ottawaks.gov](mailto:wlee@ottawaks.gov); 785-229-3620

**FUNCTION:** The role of the Planning Commission is to provide comprehensive planned community development through recommendations on annexation and rezoning requests. The Planning Commission should be a positive influence for guiding residential, commercial and industrial development. Members of the Planning Commission should be visionary and proactive in their deliberations.

**MEETINGS:** Second Wednesday, each month, 7:00 pm; Last Wednesday, each month, 12:00 Noon

<b><u>Board Member</u></b>	<b><u>Appointed</u></b>	<b><u>Reappointed</u></b>	<b><u>Term Expires</u></b>
Stephen Bradley	2019	n/a	2022
Bill Crowley	2020	n/a	2023
Donielle Dodson	2019	n/a	2022
Cal Lantis	2020	n/a	2023
Karen Walburn	2018	n/a	2021
Dr. Reggies Wenyika	2018	n/a	2021
Brandon Wilcox	2018	n/a	2021

# TREE BOARD

LEGAL AUTHORITY: None

3-year term

City staff contact: Michael Haeffele, Public Works Director  
[mhaeffele@ottawaks.gov](mailto:mhaeffele@ottawaks.gov); 785-229-3630

**FUNCTION:** Advises the City Commission on matters related to the trees within the City of Ottawa.

**MEETING:** Conducted as needed, but no less than twice a year

<u>Board Member</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term Expires</u>
Roger Bell	1999	2020	2023
J.R. Daugharthy	2009	2019	2022
Steven Thompson	2013	2019	2022
OPEN	n/a	n/a	n/a
OPEN	n/a	n/a	n/a